



CALCASIEU PARISH POLICE JURY

GOVERNING AUTHORITY OF CALCASIEU PARISH, LOUISIANA

Kevin D. Guidry
President
Guy Brame
Vice-President

Brian Abshire
Francis Andrepont
Judd Bares
Calvin Collins
Les Farnum
Tony Guillory
Chris E. Landry
Shalon Latour
Shelly Mayo
Hal McMillin
Dennis Scott
Sandy Treme
Kevin White

AGENDA

REGULAR MEETING

Thursday, December 7, 2017

5:30 PM

1. Call to order by President Guidry.
2. Invocation and Pledge of Allegiance. (Mr. Abshire)
3. Roll Call.
4. Consideration of approving the Public Works Committee Report dated November 30, 2017. (Mr. Bares)
 - (A) Presented a certificate to Honorable Lilynn Cutrer, on being recipient of the *Jack V. Doland Citizen of the Year Award* at the 2017 SWLA Women's Commission Conference.
 - (B) Mr. Chris Sullivan, liaison to U.S. Representative Clay Higgins, was scheduled to appear before the Committee but did not attend.
 - (C) Recommended that a resolution be adopted approving an Act of Sale Agreement for the purchase of property, in full-fee ownership, from James Matthew Bienvenu, for the *Pine Meadows Subdivision Connection Project*, in Ward One, in accordance with criteria established by the Police Jury and the recommendation of the Parish Engineer, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto. (District 2, Mr. Collins)
 - (D) Recommended that a resolution be adopted approving an Act of Sale Agreement for the purchase of property, in full-fee ownership, along with a Temporary Construction Servitude, from Dora Lee Prater Jourdan, for the *Coach*

Williams Drive Extension Project, in Ward Four, in accordance with criteria established by the Police Jury and the recommendation of the Parish Engineer, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto. (District 14, Mr. McMillin)

(E) Recommended that a resolution be adopted approving an Act of Donation Agreement, from Sasol Chemicals (USA) LLC, for the *John Stine Road and Houston River Road Improvements*, in Ward Four, in accordance with criteria established by the Police Jury and the recommendation of the Parish Engineer, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto. (District 14, Mr. McMillin)

(F) Recommended that a resolution be adopted accepting Calcasieu Parish Project No. 2014-08 (*Nelson Road and Ham Reid Road Roundabout Project in Calcasieu Parish*) as substantially complete. (District 6, Mr. Scott and District 8, Mr. Brame)

(G) Recommended that a resolution be adopted accepting Calcasieu Parish Project No. 2015-05 (*Houston River Road Bridge Replacement Project in Calcasieu Parish*) as substantially complete. (District 13, Mr. Andrepont)

(H) Recommended that a resolution be adopted accepting Bleu Woods Phase I Block I Subdivision, located on Pujol Road in Ward Eight, Section 7, Township 9 South, Range 7 West, in Calcasieu Parish. (District 10, Mr. Latour)

(I) Advised that the "*Christmas at the Courthouse*" event will be held on Friday, December 8th from 3:30 p.m. to 8:00 p.m., with the lighting ceremony to take place at 5:30 p.m.

5. **Take appropriate action** on applications for liquor and beer permits.
6. Consideration of approving payment of all current invoices.
7. Consideration of approving the minutes of the Regular Meeting of the Police Jury dated November 2, 2017.
8. Consideration of approving the Agenda Committee Report dated November 30, 2017.
9. Consideration of approving the Budget Committee report dated December 7, 2017.
10. Consideration of adopting a resolution approving an agreement between the Police Jury, the Calcasieu Parish District Attorney's Office, the Calcasieu Parish School Board, the Calcasieu Parish Sheriff's Office, and the City of Lake Charles, for the implementation of the Positive Change Initiative Program to protect, educate, and counsel middle school age at-risk youth and their families/guardians on the dangers of delinquent behavior, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto.

11. Consideration of adopting ordinances allowing for disposition of the Police Jury's interest in and donation to the City of Lake Charles, for each of the following adjudicated properties, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto:

- (A) Assessment No. 00602760 - Opelousas Street (No municipal address);
- (B) Assessment No. 00339873 - Evans Street (No municipal address);
- (C) Assessment No. 00563358 - 1621 Ace Street; and
- (D) Assessment No. 00397105 - 2133 Cline Street.

12. Consideration of adopting an ordinance authorizing the purchase of property located at 4112 Tracy Circle, Sulphur, through funding received from the FEMA Flood Mitigation Assistance (FMA) grant program to mitigate future flood losses of this repetitive loss structure, and further, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto. (District 15, Mr. Farnum)

AGENDA NOTE: The buyout will be 100% funded with FEMA FMA funds, whereby the Parish will purchase the property for the appraised value of \$125,000 plus all costs related to the appraisal, demolition, and closing.

13. Consideration of adopting resolutions, where applicable, for each of the following items as requested by the Human Services Department, and authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto:

(A) Approving a Rehabilitation/Construction Agreement between the Police Jury, Elizabeth LeJeune (Recipient/Homeowner) and Kevin McDaniel (Contractor) for the rehabilitation of the dwelling located at 526 Helen Street, as a result of grant funding through the Louisiana Housing Corporation for homeowners impacted by Hurricanes Katrina and Rita;

(B) Approving a Memorandum of Understanding (MOU) and Local Funding Mechanism between the required One-Stop Operator partners relative to the operations of the Calcasieu Business and Career Solutions American Job Center; and

(C) Acknowledging submittal of minutes of the Calcasieu Parish Human Services Advisory Board for the meeting held on June 20, 2017.

14. **Take appropriate action** on the following bids and/or proposals received by the Parish Purchasing Agent, and further, adopt a resolution, where applicable, authorizing the President of the Police Jury, or his designee, when appropriate, to execute all documents related thereto:

(A) October 26, 2017 - proposal for project-based vouchers selection from interested owners in accordance with the Housing Department's Administrative Plan and appropriate federal laws found in 24 CFR 983.5 (RFP-2017-HS-158);

AGENDA NOTE: One proposal was received. Staff recommends that the proposal of LDG Development (Le Jolliet, LP), be accepted.

(B) November 15, 2017 - Calcasieu Parish Project No. 2017-11 (*Jim Kent Road Bridge Replacement Project in Calcasieu Parish; Ward 6*);

CONTRACTOR NAME	BID TOTAL
W.E. McDonald & Son, LLC	\$423,050.50
Guinn Construction, LLC	\$498,491.00
Merrick, LLC	\$512,264.00
Diamond B Construction Company, LLC	\$551,321.50
Matt L. Guinn Construction, LLC	\$554,109.00
Womack and Sons Construction Group, Inc.	\$729,215.00
JB James Construction, LLC	\$760,679.75

AGENDA NOTE: The Parish Engineer recommends that the low bid in the amount of \$423,050.50 from W.E. McDonald & Son, LLC, be accepted.

(C) November 16, 2017 - bids for gasoline and diesel fuel, with unit prices effective from January 1, 2018 until December 31, 2018;

(D) November 21, 2017- proposals for automated external defibrillator equipment and services (RFP-2017-FM-143); and

AGENDA NOTE: Three proposals were received: AED Service America, Cardiac Science Corporation, and Cintas Corporation (Cintas First and Safety). All proposals were non-responsive. Staff requests permission to re-advertise.

(E) November 22, 2017 - Calcasieu Parish Project No. 2017-13 (*River Road Bridge Replacement Project in Calcasieu Parish; Ward 8*).

CONTRACTOR NAME	BID TOTAL
Matt L. Guinn Construction, LLC	\$601,857.85
W.E. McDonald & Son, LLC	\$637,732.85
Diamond B Construction Company, LLC	\$702,690.50
Guinn Construction, LLC	\$742,020.90
Merrick, LLC	\$789,556.30

Womack and Sons Construction Group, Inc.	\$826,771.90
JB James Construction, LLC	\$1,089,741.70

AGENDA NOTE: The Parish Engineer recommends that the low bid in the amount of \$601,857.85 from Matt L. Guinn Construction, LLC, be accepted.

15. Consideration of authorizing the Parish Purchasing Agent to advertise for bids for the *1020 Ryan Street Demolition Project* (DB-2017-FM-170).

16. Consideration of adopting a resolution accepting the *14th Judicial District Courthouse Improvements Project* as substantially complete.

17. **Take appropriate action** on the terms of the following members of various boards/districts, and further, adopt resolutions approving appointments:

(A) Ms. Bettye Cooper Brown (resignation); Calcasieu Parish Planning and Zoning Board (at-large Representative from West of the Calcasieu River); Mr. Landry and Mr. Scott. **APPOINT Ms. Genelle Hyatt.**

(B) Mr. Paul Hutchens (resignation); SWLA Convention and Visitors Bureau (Hotel, Motel, RVP - Gaming); Mrs. Treme and Mr. McMillin. The SWLA Lodging Association submitted the following nominations: Mr. Gerry Del Prete, Mr. Michael Pendergast, and Mr. Steve Kuypers. **APPOINT Mr. Gerry Del Prete.**

(C) Mr. Michael Dees (term limited); SWLA Convention and Visitors Bureau (Calcasieu Parish Police Jury Representative); Mrs. Treme and Mr. McMillin. **DEFER for thirty (30) days.**

(D) Mr. Mark LeBlanc (resignation); Burton Coliseum Advisory Council (Citizens of Calcasieu Parish Wards 4, 5, 6 or 7); Messrs Bares, Farnum, Guidry, Latour, and White. **DEFER for thirty (30) days.**

18. JANUARY, 2018 ADVISE ITEMS:

(A) Mr. Anthony Zaunbrecher; Calcasieu Parish Public Library System (Police Jury Representative); Mrs. Treme and Mr. Abshire.

(B) Ms. Laura P. Richardson; Calcasieu Parish Public Library System (City of Lake Charles Representative); Mrs. Treme and Mr. Abshire.

(C) Mr. Haley Bellard; Waterworks District No. Ten of Ward Seven (Districts 11 and 12); Mr. Bares.

(D) Mr. Ferrell Soileau; Ward Six Fire Protection District No. One (District 11); Mrs. Treme.

(E) Mr. Roger Marcantel; Ward Six Fire Protection District No. One (District 11); Mrs. Treme.

(F) Mr. Roland Bertrand; Ward Two Fire Protection District No. One (District 10); Mr. Latour.

(G) Mr. Gaston M. Dubrock, Jr.; Ward Two Fire Protection District No. One (District 10); Mr. Latour.

(H) Mr. Darren S. Miller; Iowa Fire Protection District No. One of Ward Eight (District 10); Mr. Latour.

(I) Ms. Sally E. Mhire; Iowa Fire Protection District No. One of Ward Eight (District 10); Mr. Latour.

19. Consideration of adopting a resolution of condolences to be forwarded to the family of the late Nathaniel Curtis. (Mr. Landry)
20. Consideration of adopting a resolution of condolences to be forwarded to the family of the late Victor Monsour, Jr. (President Guidry)
21. Consideration of going into Executive Session to discuss Lawsuit No. 2015-3602 (Chad Langlinais, et al Vs. CPPJ and Berkley Insurance).
22. Adjourn.



CALCASIEU PARISH POLICE JURY

GOVERNING AUTHORITY OF CALCASIEU PARISH, LOUISIANA

SUBJECT/TITLE:

Take appropriate action on applications for liquor and beer permits.

ATTACHMENTS:

Description	Type
▣ Liquor/Beer	Cover Memo

To: Calcasieu Parish Police Jury

From: Carolyn Rashall - License Coordinator

Date: December 7, 2017

The following have submitted applications for **renewals** of **2018** liquor and beer permits subject to your approval:

WARD III

Broad & Bunker Wine & Spirits, LLC

Odis Thomas Witt - Member

B & B WINE & SPIRITS

3901-A East Broad Street

Lake Charles, LA 70615

(Calvin Collins' District)

Liquor & Beer (Pkg)

93.75

R & K Petro, LLC

Krupa Dave - Member

TIGER TOUCHDOWN #4

5239 Big Lake Road

Lake Charles, LA 70605

(Guy Brame's District)

Liquor & Beer (Pkg)

93.75

Deli Stop, LLC

Mohammad A. Bhuiyan - Member

DELI STOP

3015 Hwy 3059

Lake Charles, LA 70615

(Calvin Collins' District)

Liquor & Beer (Pkg)

75.00

Rojas M1, LLC

Alfonso Mendoza, Jr. - Manager

LOS PONCHO'S MEXICAN GRILL

520 Hwy 397 Ste 2

Lake Charles, LA 70615

(Calvin Collins' District)

Liquor & Beer

135.00

WARD IV

Mojo, Inc.
Mohammad A. Bhuiyan - Member
RUDY'S CORNER STORE
2945 Davis Road
Westlake, LA 70669
(Hal McMillin's District)

Liquor & Beer (Pkg)	75.00
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Sam's Cove, LLC
John Cazayoux - Member
SAM'S COVE
3609 Davis Road
Westlake, LA 70669
(Hal McMillin's District)

Liquor & Beer	135.00
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Bob & Pete's LLC
Peter Gostyla - Member
BOB & PETE'S
2345 Industrial Drive
Sulphur, LA 70665
(Les Farnum's District)

Liquor & Beer	135.00
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WARD V

Jay's Melody Club, Inc.
Carrie Holden - Pres.
JAY'S MELODY CLUB
5232 Hwy 12
Starks, LA 70661
(Sandy Treme's District)

Liquor & Beer	<u>168.75</u>
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TOTAL REMITTANCE: 911.25



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LLC, be accepted.

ATTACHMENTS:

	Description	Type
▣	PJ Memo 12-7-17	Cover Memo



CALCASIEU PARISH POLICE JURY
GOVERNING AUTHORITY OF CALCASIEU PARISH, LOUISIANA

Purchasing Department

P.O. Drawer 3287
Lake Charles, Louisiana 70602-3287
337/ 721-3660
Fax 337/ 437-4107

MEMORANDUM

TO: Members of the Calcasieu Parish Police Jury
FROM: Mary M. Flavin, CPPB, Purchasing Agent *MMF*
DATE: December 7, 2017

This is to advise that the following bids were received and opened in my office on Thursday, November 16, 2017 at 2:00 P.M., as advertised in accordance with the Public Bid Law. The bids are listed below followed by the staff recommendations:

- I. Gasoline and Diesel Fuel- Bid Number: SB-2017-PW-167
- a. Mansfield Oil Company of Gainesville, Inc.
 - b. Reladyne/Pumpelly Oil Acquisition

Accept the respective low bids of Mansfield Oil Company of Gainesville, Inc. and Reladyne/Pumpelly Oil Acquisition, with unit prices effective from January 1, 2018 until December 31, 2018.